



อธิการบดี
รับที่ 4488 / 60
วันที่ 1 - 2 พ.ค. 2560
เวลา 14.22 น.

สำนักงานพัฒนาและฝึกอบรม
กองการเจ้าหน้าที่
เลขรับ 414
วันที่ 28.1.2560
เวลา 15.25 น.
คณะมนุษยศาสตร์และสังคมศาสตร์
รับที่ 907/60
วันที่ 1 พ.ค. 2560
เวลา 13.30 น.
ฝ่ายทรัพยากรบุคคล
เลขรับ 2864
วันที่ 1 พ.ค. 2560
เวลา 15.28 น.

บันทึกข้อความ

ส่วนราชการ งานทรัพยากรมนุษย์ คณะมนุษยศาสตร์และสังคมศาสตร์ โทร. 45404, 043-2026241 พ.ศ. 2560

ที่ ศธ 0514.8/1647

วันที่ 28 เมษายน 2560

เรื่อง ขออนุมัติให้บุคลากรเดินทางไปราชการ ณ ต่างประเทศ

① เรียน อธิการบดี ผ่านกองการเจ้าหน้าที่

ด้วย นายธนพฤษช์ ชามะรัตน์ พนักงานมหาวิทยาลัย ตำแหน่งอาจารย์ สังกัดสายวิชามนุษยศาสตร์และสังคมศาสตร์ มีความประสงค์เดินทางไปราชการ ณ ต่างประเทศ เพื่อเข้าร่วมการประชุมเชิงปฏิบัติการ The 3rd Annual Workshop of the Urban Resilience in Southeast Asia Partnership (UCRSEA) ณ ราชอาณาจักรกัมพูชา ในระหว่างวันที่ 8 - 12 พฤษภาคม 2560 ตามหนังสือที่แนบมาพร้อมนี้

ในการนี้ คณะมนุษยศาสตร์และสังคมศาสตร์จึงใคร่ขออนุมัติให้บุคคลดังกล่าวเดินทางไปราชการ ณ ราชอาณาจักรกัมพูชา โดยใช้งบประมาณค่าใช้จ่ายในการเดินทางจากงบประมาณเงินรายได้ คณะมนุษยศาสตร์และสังคมศาสตร์ ประจำปี 2560 โครงการบริหารจัดการหลักสูตร รหัส 051-01 จำนวน 10,500 บาท มีกำหนด ๕ วัน ระหว่างวันที่ 7 - 12 พฤษภาคม 2560

จึงเรียนมาเพื่อโปรดพิจารณาดำเนินการต่อไป

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(รองศาสตราจารย์กุลธิดา ท้วมสุข)

คณบดีคณะมนุษยศาสตร์และสังคมศาสตร์

② เรียน อธิการบดี ผ่านรองอธิการบดีฝ่ายทรัพยากรบุคคล

กองการเจ้าหน้าที่ได้ตรวจสอบแล้ว เป็นไปตามหลักเกณฑ์ที่กำหนด

จึงเรียนมาเพื่อโปรดพิจารณา หากเห็นชอบ

โปรดอนุมัติ *(Handwritten signature)*

โปรดลงนามในเอกสารในแบบนี้

③

อนุมัติ

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(นายชัชวาล หนองนา)

หัวหน้างานพัฒนาและฝึกอบรม

ปฏิบัติการแทนผู้อำนวยการกองการเจ้าหน้าที่
1 พ.ค. 60

(รองศาสตราจารย์กิตติชัย ไตรรัตน์ศิริชัย)

อธิการบดีมหาวิทยาลัยราชภัฏวชิรเวศน์

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1 พ.ค. 60

(ผู้ช่วยศาสตราจารย์ลิขิต อมาตยคง)

รองอธิการบดีฝ่ายทรัพยากรบุคคล

เอกลักษณ์: บูรณาการมนุษยศาสตร์และสังคมศาสตร์สู่สังคมและสากล

อัตลักษณ์: R3C ประกอบด้วย





บันทึกข้อความ

คณะมนุษยศาสตร์และสังคมศาสตร์
รับที่ 377/60
วันที่ 27, เม.ย. 2560
เวลา 13.57

ส่วนราชการ สาขาวิชาพัฒนาสังคม คณะมนุษยศาสตร์และสังคมศาสตร์ โทร 44861

ที่ ศธ. 0514.8.10/43๘

วันที่ 27 เมษายน 2560

เรื่อง ขออนุมัติเดินทางไปราชการต่างประเทศ

เรียน คณบดีคณะมนุษยศาสตร์และสังคมศาสตร์

ด้วย อาจารย์ ดร.ธนพฤษช์ ชามะรัตน์ อาจารย์สังกัดสาขาวิชาพัฒนาสังคม ได้รับเชิญจาก สถาบันสิ่งแวดล้อมไทย (TEI) ให้เข้าร่วม Invitation to the Third Annual Workshop of the Urban Resilience in Southeast Asia Partnership (UCRSEA) ระหว่างวันที่ 8-12 พฤษภาคม 2560 ณ เมือง Battambang ประเทศกัมพูชา ดังนั้นเพื่อให้การดำเนินการเป็นไปด้วยความเรียบร้อย จึงใคร่ขออนุมัติให้ บุคคลดังกล่าวเดินทางไปราชการ ณ ประเทศกัมพูชา ระหว่างวันที่ 7-13 พฤษภาคม 2560 โดยเบิกจ่ายจาก สถาบันสิ่งแวดล้อมไทย และ แผนงาน การจัดการเรียนการสอนคณะมนุษยศาสตร์และสังคมศาสตร์ รหัส 62302 กิจกรรม การเรียน การสอน (1101) หมวดรายจ่ายเงินอุดหนุนทั่วไป (โครงการบริหารจัดการ หลักสูตร รหัส 051-01) จำนวน 10,500 บาท (หนึ่งหมื่นห้าร้อยบาทถ้วน)

จึงเรียนมาเพื่อโปรดพิจารณาอนุมัติ

(นายธนพฤษช์ ชามะรัตน์)

ประธานหลักสูตรปรัชญาดุษฎีบัณฑิต

สาขาวิชาพัฒนศาสตร์

10 April 2017

Dear Dr. Thanapauge Chamaratana

Re: Invitation to the Third Annual Workshop of the Urban Resilience in Southeast Asia Partnership (UCRSEA)

On behalf of UCRSEA, I would like to invite you to participate our Third Annual Workshop, which will be held in Battambang, Cambodia from the 8th to the 12th of May 2017, including a field visit in Battambang on the 10th of May.

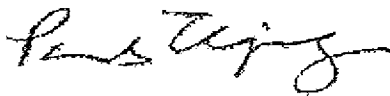
The objective of the Third UCRSEA Annual Workshop is to deepen knowledge and improve practices in addressing the implications of urbanisation, regionalization, climate change and vulnerability in Southeast Asia.

This workshop will provide an opportunity for the project partners and students to review and discuss the project's progress to-date, and compare activities and research against the project's conceptual framework and goals. The participants will share and document findings, experiences and insights from implementing activities and research in the target cities and developing strategic plans to tackle and link local priorities to regional challenges. The workshop aims to achieve outputs that will contribute to the project goals by Year 5 (2019).

UCRSEA will cover all of your necessary travel costs. Please complete an attendance form, see attached, and forward it to Ms. Ying Li (yingli@tei.or.th) with a copy to Ms. Parisud Seethongdee (parisud@tei.or.th) by the 15th of April. Should you have any inquiries regarding the workshop, please do not hesitate to contact us.

We look forward to seeing you in Battambang, Cambodia.

Sincerely Yours,



Dr. Pakamas Thinphanga
Co-Director of UCRSEA
Thailand Environment Institute



**UCRSEA Annual Workshop
May 8th to 11th, 2017
Battambang, Cambodia**

Rationale and Objectives

The Urban Climate Resilience in Southeast Asia Partnership (UCRSEA) programme is designed to strengthen research capacity of multiple actors in Southeast Asia and Canada in addressing core issues around urbanisation, climate change and people-centred vulnerability. It also aims to build networks of academics, researchers and post-graduate students for collaboration to develop and test innovative conceptual and methodological frameworks in urban climate resilience and vulnerability assessment.

UCRSEA is framed and funded under the International Partnerships for Sustainable Societies initiative (IPaSS). Thus to align with the IPaSS principles, UCRSEA has diverse streams of activities that are planned to achieve outputs in four key areas: Research, Knowledge Mobilisation, Training, and Partnership Development.

UCRSEA aims to better understand the complex problems of the implications and interactions of urbanisation, regionalisation and climate change and in doing so to address urban poverty and vulnerability issues. The implementation of UCRSEA activities is guided by UCRSEA's conceptual framework and proposed research questions, which are broadly interlinked.

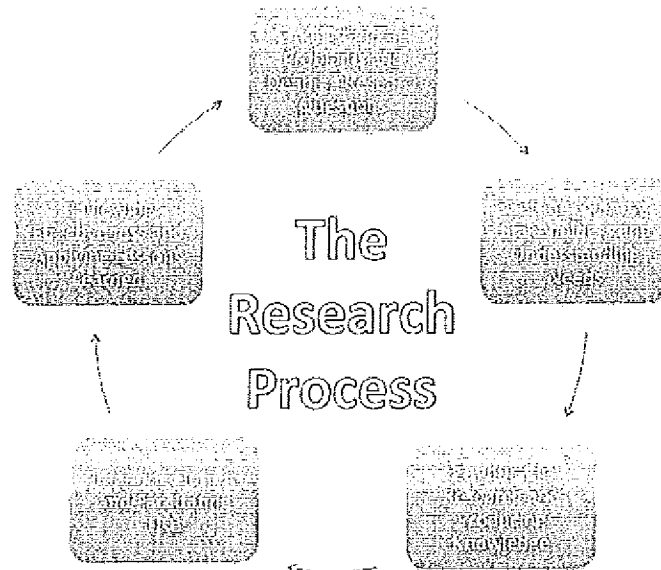
Ultimately, UCRSEA is designed to make changes by building the capacity of international and local stakeholders to contribute to informed decisions that will increase climate resilience of cities and urban communities in Southeast Asia. With this goal in mind, the UCRSEA network members meet annually to share research-related experiences and insights, to strengthen their connections with other network members, and to build their research and policy influence capacity.

In 2017, the midpoint of the UCRSEA's 5 year iPass grant, the content of the annual workshop will be focused on providing support for inclusive and practical research on the project themes, addressing each of the essential stages of the research process, as outlined in the graphic below. The workshop activities have been designed to promote connectivity between network members, engagement with the project's conceptual framework, and the collaborative production of research outputs.

สำนักชื้อ
Olara
(นางฉัฐชา ชำนิกุล)
บุคลากร

Objectives for this workshop include:

- documenting the ways in which the city research that has been conducted so far helps to answer the UCRSEA research questions outlined in our conceptual framework;
- supporting the exchange of research insights and innovative research methodologies between network members (especially between partners from different cities and between students and institutional members);
- supporting the production of outputs that are well-positioned for use in the processes of change charted by each research team;
- developing strategies and planning for policy influence.



At A Glance Legend:

Presentations	
Working Sessions	
IAB Meetings	
Field Trip	
Breaks	

2017 UCRSEA Annual Workshop At A Glance

Focus	Monday, May 8 th Research Questions	Tuesday, May 9 th Stakeholder Needs and Research Practice	Wednesday, May 10 th Outputs and Use	Thursday, May 11 th Effectiveness and Learning
8:30-12:00 Morning Sessions	8:30-8:45 Official Welcome 8:45-9:15 Understanding Problems: UCRSEA Conceptual Framework 9:15-10:15 Designing Responsive Research: Vietnam, Laos and Myanmar 10:15-10:30 Health Break	Breakfast at Hotel Restaurant		
		8:30-8:45 Daily Review and Engagement Space 10:45-11:00 Health Break	8:30-9:00 Daily Review and Engagement Space 9:00-10:30 Effective Visual Communication: Student Poster Session 10:30-10:45 Health Break	8:30-9:00 Daily Review and Engagement Space 10:00-10:15 Health Break
	10:30-11:30 IAB Meeting	11:00-11:30 The Amazingly Informative Patel: Preparing for the Battambang City Visit	10:45-11:30 Positioning on User Research of UCRSEA Research Outputs	10:15-12:00 IAB Meeting to Prepare Final Feedback
	Lunch Break			
12:30-1:00 Afternoon Sessions	12:30-12:30 Designing Responsive Research: Thailand and Cambodia 14:30-15:00 Health Break	11:30-13:00 Work Hard, Play Hard: Lunch in Battambang Restaurant. 13:00-18:00 Conducting Inclusive and Practical Research: Battambang City Visit		13:00-14:00 Learnings and Improving IAB Report to Network 14:00-15:00 Learnings Improving UCRSEA Change Checks in 15:00-15:30 Health Break
			14:30-15:00 Health Break	15:30-16:00 Online Evaluation 16:00-16:45 Live Feedback Session 16:45-17:00 Closing Remarks
			17:00-18:00 Facilitating User Citizen Science Update	

Workshop Activities

Monday, May 8th

8:30 - 8:45

Official Welcome	A. Daniere and P. Thinphanga
The co-directors of the UCRSEA project will welcome participants to the workshop and give opening remarks including outlining the workshop objectives and key events.	

8:45 - 9:15

Understanding Problems: UCRSEA Conceptual Framework	A. Daniere and P. Thinphanga
The conceptual framework of the UCRSEA project will be discussed in detail, with an explanation of how the theory of change for the project links to the three research questions and rationale of the UCRSEA project. Examples of city-level research will be linked to the research questions and pathways on the theory of change, in order to introduce new members of the network to the UCRSEA project and to help long-standing members re-focus their attention on the specific goals of the project.	

9:15 - 10:15

Designing Responsive Research: Vietnam, Laos and Myanmar	Presenters TBD
Research conducted by country partners will be presented through a combination of brief oral presentations and slides or posters. In the presentation sessions, each group will have 5 minutes to give a summary of their work and five minutes to take questions in plenary. After all three groups have finished, participants will have 30 minutes to review the three posters and engage directly with the presenters.	
Presenters will be provided with guidance and support for the development of their slides or posters as well as specific questions to be answered during their brief presentation. Feedback on both the slides/posters and the presentation text will be provided by the UCRSEA staff before the workshop. This activity is designed to build participants' capacity for delivering concise and informative summaries of their research; developing visually engaging materials for public consumption, and answering individual stakeholder questions directly.	

10:30 - 11:30 Session A

The UCRSEA Lessons Landscape	J. Kocsis and P. Thinphanga
<p>In this activity, local partners and students will explore where their work fits within the project's theory of change and how it relates to the work of other network members. Participants will write short summaries of their research questions on sticky notes and place them on a large poster of the UCRSEA theory of change, displayed on the wall. Participants will explain why they have positioned their questions as they have and the group will discuss.</p> <p>This activity is designed to build participants' familiarity with the research of other network members as well as to help each participant contextualize their own research within the broader UCRSEA conceptual framework. It is also intended to strengthen connections between network members and encourage the production of outputs that synthesize learning across research projects.</p>	

10:30 - 11:30 Session B

IAB Meeting	International Advisory Board
<p>This session is limited to IAB members to meet to discuss UCRSEA issues and progress over the past year.</p>	

12:30 - 1:30

Designing Responsive Research: Thailand and Cambodia	Presenters TBD
<p>See above for description.</p>	

13:30 - 17:00 Session A

Linking UCRSEA Lessons	J. Kocsis and P. Thinphanga
<p>Participants will identify patterns across the landscape of research questions and form groups according to similar or related research questions or findings. Once in these groups, participants will prepare lists of potential topics that could be addressed in a collaborative journal article. These topics will be reviewed in plenary and one topic per group will be selected as the subject of the "Getting it Write!: Collaborative Research Output Development" session on Thursday afternoon.</p>	

17:00 - 18:00

Bridging and Bonding: Social Capital Building	J. Kocsis
<p>This short session will use ice-breaker and energizer activities to help participants get to know network members that they otherwise have little opportunity to meet. This activity is designed to build social capital between network members and to increase positive collaboration for the duration of the workshop.</p>	

Tuesday, May 9th

8:30 - 8:45

Daily Review and Engagement Space	A. Daniere and J. Kocsis
Amrita will give a brief review of the work completed on the previous day and highlight any key lessons or points that need attention. Joanna will facilitate a check-in with participants to gather feedback on the workshop so far, allow participants to share insights with the group, and outline the day's events. This activity will refocus participants' attention and ensure that the workshop activities effectively address the needs of the network members.	

8:45 - 10:45

Understanding Stakeholder Needs	J. Kocsis and P. Thinphanga
In this session, participants will engage with several guest stakeholders from Battambang, who will make short presentations about their roles in supporting urban resilience to climate change. These presentations will focus on the realities of such stakeholders' work and their information needs. After listening to the presentations, participants will work in small groups to "mobilize" knowledge emerging from UCRSEA research projects into different content structures and formats, as per the information needs of each type of stakeholder. Guest stakeholders will then review these outputs and provide feedback to participants.	

11:00 - 11:30

The Amazing(ly Informative) Race!: Preparing for the Battambang City Visit	T. Thuon and J. Kocsis
In order to get the most out of our visit to Battambang, we will be asking participants to engage in a fun and informative activity throughout the afternoon. (Similar to an academic scavenger hunt, complete with prizes!!)	

11:30 - 13:00

Work Hard, Play Hard: Lunch in Battambang Restaurant	N. Heng and T. Thuon
Lunch will be held in a local restaurant in Battambang, where we will try some of Cambodia's traditional dishes, including Lok Lak, fish from Tonle Sap and fruits grown along the Sanker river.	

13:00 - 18:00

Conducting Inclusive and Practical Research: Battambang City Visit	N. Heng and T. Thuon
We will visit key sites in the ongoing urbanization of Battambang, including the Flood Control and Irrigation System, which is managed by the Department of Water Resources. A project supported, both technically and financially (\$100 million) by China, and has the potential to irrigate 77,000 ha. We will meet with an official from the water department to discuss the system and its implications for the city. We will also visit the Battambang dumping site and a traditional Khmer wooden house.	

Wednesday, May 10th

8:30 - 9:00

Daily Review and Engagement Space	A. Daniere and J. Kocsis
Amrita will give a brief review of the work completed on the previous day and highlight any key lessons or points that need attention. Joanna will facilitate a check-in with participants to gather feedback on the workshop so far, allow participants to share insights with the group, and outline the day's events. This activity will refocus participants' attention and ensure that the workshop activities effectively address the needs of the network members. In addition, we will discuss the visit to Battambang and document any key lessons from the visit.	

9:00 - 10:30

Effective Visual Communication: Student Poster Session	(Presenters TBD)
Research conducted by students will be presented through a combination of brief oral presentations and posters. In the poster presentation sessions, each presenter will have 5 minutes to give a summary of their work and three minutes to take questions in plenary. After all presenters have finished, participants will have the remaining time to review the three (or more) posters and engage directly with the poster presenters.	
Presenters will be provided with guidance and support for the development of their posters as well as specific questions to be answered during their brief presentation. Feedback on both the poster, and the presentation text will be provided by the UCRSEA postdoctoral researchers before the workshop. This activity is designed to build students' capacity for delivering concise and informative summaries of their research, developing visually engaging materials for public consumption, and answering individual stakeholder questions directly.	

10:45 - 11:30

Positioning for Use: Review of UCRSEA Research Outputs	P. Thinphanga and A. Daniere
In this session, we will review the research outputs that have been produced by the UCRSEA project so far and discuss how our target stakeholders have reacted to them so far. We will also discuss how we might facilitate the use of such outputs by our target stakeholders, moving forward.	

12:30 - 17:00

Getting it Write!: Collective Research Output Development	A. Daniere, M. Marschke, L. Drummond, D. Marks/G. Pulliat.
Participants will work in the groups that were formed in the "Linking UCRSEA Lessons" session on Monday, to collectively produce a co-authored journal article on their selected topic. Each group will be supported by one of the facilitators listed above to produce an article outline, on which they can continue to work collaboratively over the following months, and at the subsequent regional writeshop.	

17:00 - 18:00

Facilitating Use: Citizen Science Update	D. Jones and Harry Li
During this session, we will enjoy a brief review of the concept of Citizen Science, as well as an update on the use of Citizen Science within the UCRSEA project.	

Thursday, May 11th

8:30 - 9:00

Daily Review and Engagement Space	A. Daniere and J. Kocsis
Amrita will give a brief review of the work completed on the previous day and highlight any key lessons or points that need attention. Joanna will facilitate a check-in with participants to gather feedback on the workshop so far, allow participants to share insights with the group, and outline the day's events. This activity will refocus participants' attention and ensure that the workshop activities effectively address the needs of the network members.	

9:00 - 12:00 Session A

Designing Outputs for Influence	P. Thinphanga and J. Kocsis
In this session, we will ask IAB members to briefly discuss their experiences of influencing key decision-makers (specific questions to be sent to IAB members in advance) and to help guide the participants in the production of short outputs that could be shared outside of the network, in order to raise the profile of UCRSEA research within the policy or academic community. Using the Stories of Influence technique, participants will work to create 2-3 page outputs describing the impact that their work has had so far. These outputs, which can be used as policy briefs, blog articles or local news items, will also be posted to the UCRSEA website, as data for use during the midterm and final evaluations of the project.	

10:00 - 12:00

IAB Meeting to Prepare Final Feedback	International Advisory Board
IAB Members will meet to prepare their feedback to the group.	

13:00 - 14:00

Learning and Improving: IAB Report Back to Network	A. Daniere and IAB Members
The IAB can take this opportunity to share their observations and insights with network members, and answer questions from participants.	

14:00 - 15:00

Learning and Improving: Theory of Change Check-In	J. Kocsis
As discussed in the 2016 Annual Workshop, we will take this opportunity to review the UCRSEA theory of change and make any changes that are required. We will also discuss work planning for the upcoming project year and link project activities to the pathways of change as directly as possible.	

15:30 - 16:45

Online Evaluation and Live Feedback	J. Kocsis
In order to increase the response rate for the Annual Workshop Evaluation Survey, we will dedicate 30 minutes to its completion. Participants will be asked to log-on to their devices and complete the online survey in the time allotted. We will then discuss the workshop objectives and activities and solicit feedback and suggestions from the participants, in order to allow us to best serve the needs of network members.	

16:45 - 17:00

Closing Remarks	P. Thinphanga and A. Daniere
The co-directors of the UCRSEA project will thank participants for coming to the workshop and give closing remarks, including highlighting lessons from the workshop and applications of those lessons moving forwards.	